

SHOW SUPPORT

SHOW SUPPORT 2018 Pre-Job Safety Checklist

Show Support is committed to providing a safe workplace through:

- Identifying and controlling hazards and risks through safety procedures
- Consultation with staff/ongoing training, two way communications
- Effective Management
- Complying with legislation

Supervisor may mean: Any Client Contact or Onsite Contact, Show Support (SHS) Crew Chief, any senior SHS Crew Member or Operations.

TAKE 5 BEFORE YOU START

1

STOP Stand
Back & observe

2

THINK through
the Task

3

IDENTIFY
hazards

4

ASSESS &
CONTROL risks

5

CONTINUALLY
monitor risks



FIT FOR WORK

- Crew must have zero influence of drugs and alcohol
- Crew must communicate pre-existing conditions/injuries
- Crew must manage fatigue
- Is there any reason Crew should not be onsite?
- Are you physically able to complete the work today?



PPE

- Steel Caps are required on ALL shifts
- Safety Vests are required on ALL shifts
- Hard Hats are required on ALL shifts (ANSI Approved)



VEHICLE MOVEMENTS

- Keep a safe distance from vehicles at all times
- Wear Hi Vis safety vests near vehicles
- Always use hazard lights & have someone guide trucks into position



LADDERS

- Check for ANSI safety sticker
- Never use a faulty ladder
- Always ensure crew foot the ladder and keep a 4:1 ratio
- Avoid standing on the top two rungs



MACHINERY

- Never operate equipment without correct qualifications
- Know how to stop equipment in your area
- Keep a safe distance from machinery being operated



COMMUNICATION

- Ask Supervisors questions if you are unsure about anything
- Ensure Supervisors know your whereabouts at all times
- Communicate the task at hand when lifting equipment
- Follow the directions of Senior Crew Members
- Let the office know you will arrive on time before each Shift
- SMS your work times at the end of each shift (EG **0900 1300** or **0900 1300 1330 1700** if 30 min break taken at 1300pm)



MANUAL HANDLING

- Lift correctly – bend knees, keep back straight
- Never attempt to lift too heavy a load – **carry in sections**
- Correct numbers for lift – use 4 crew where possible
Pack trucks safely, follow experienced crew
- Take care on truck ramps, never let go of cases on top of ramps



SQUADS

- Form into squads of three, four or five Crew Members each
- Experienced Crew to lead Squads and report to Supervisor
- Always report to your Supervisor for new tasks



ATTITUDE

- No discriminatory or intimidating conduct is tolerated
- Never argue onsite, work for the team, not the individual
- Do not question the instructions of your Supervisor
- Abide by the MPS, always wear SHS Waist Pack with tools



GENERAL

- Hard hats must be worn whenever riggers are working overhead
- Plan carefully for weather conditions such as heat, rain, wind or otherwise. **Stay hydrated, always bring water**
- Stay OFF mobile phones (hands-free or otherwise)



REPORTING INCIDENTS

- All incidents/near misses, hazards, or unacceptable behavior should be reported to your Supervisor or call **02 9556 2011** 24 hours a day, 7 days



CULTURE

- Always work as a team, look out for your workmates and others onsite, and uphold the values of Show Support.
- Senior Crew Members should always partner with junior Crew to continually train them in safe & efficient work methods
- Put in 110% effort for the client, stay motivated throughout the shift, perform all tasks, safely and quickly, to the best of your ability, until the job is done.